



**Message from:**  
**U.S. Department of Health & Human Services**  
**\$emailSubject**

\$date

Dear \$name,

Thank you for your continued work on reporting federal COVID-19 hospital data. As the situation continues to evolve - and in order to be as responsive as possible to the health and wellness needs of the American people – today, January 6, we are updating the [COVID-19 hospital data reporting guidance](#).

As a brief overview, the guidance update includes:

- A net reduction of approximately 30% of data elements, primarily focused on supply chain questions. These questions will be made inactive for federal collection, however, partners will still be able to collect the information through the same channels if they choose and all elements will remain in reporting templates. Please follow any state or jurisdictional guidance on reporting these fields.
- New questions on therapeutic D (sotrovimab) required January 19, 2022
- New pediatric questions and three existing influenza questions required February 2, 2022

Please see appendix A of the [guidance](#) for a full list of changes. All hospitals are asked to please follow guidance from their state and jurisdictional partners to

ensure complete reporting.

We will be hosting optional, identical webinars at the below times to discuss the updates. Please [register](#) to attend.

- January 10: 11:30am ET, 2pm ET, 3pm ET
- January 11: 10:00am ET, 3:00pm ET
- January 13: 12:00pm ET
- January 14: 12:00pm ET
- January 18: 10:00am ET

If you submit directly to TeleTracking, a new data upload [template](#) has been issued that aligns with the new reporting requirements.

- This new template may be used beginning on Monday, January 10.
- To enable a smooth transition for partners and stakeholders, users may continue using the legacy template(s) for the foreseeable future.

Thank you again for all that you do.

Our support teams are here to assist if you have any questions.

- TeleTracking's Technical Support team is available 24 hours a day, 7 days a week to assist. Should you have questions about the registration process or the information that needs to be entered, we are here to assist. Please contact [TeleTracking Technical Support](#) at 877-570-6903.
- HHS Protect Service desk is available 8AM-8PM EST on weekdays and 8AM-2PM EST on Saturdays at [Protect-ServiceDesk@hhs.gov](mailto:Protect-ServiceDesk@hhs.gov).

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